

SOUTH CAROLINA LAW ENFORCEMENT DIVISION

NIKKI R. HALEY
Governor



MARK A. KEEL
Chief

June 21, 2013

To: iLAB Users
From: Forensic Administration *EBR*
RE: iLAB Password Requirements

Effective July 1, 2013

iLAB password requirements will be updated to comply with the SLED password policy.

If your password has not been changed to meet the new requirements before 5:00 PM June 28th the User ID will be locked.

Passwords must change every 90 days and consist of a minimum of 8 characters. They must be a combination of alpha, numeric and special characters. Passwords must not be repeated within 10 uses. Passwords must contain at least one:

- upper case letter
- lower case letter
- number
- special character --!@#\$\$%^&*()

The requirements are now in place in the system. Please change your password on your next log in to comply with the new requirements.

If your current password expires before you change your password you will receive an alert if you do not comply with the requirements when you attempt to change your password.

If your password is not changed by the deadline and your account is locked, please email your User ID to ilabrequests@sled.sc.gov. Your request will be processed in the order it is received.

You will be notified by email with a new temporary password when your account has been restored.

If you no longer require an iLAB account or no longer meet the requirements of an authorized iLAB user, please notify us immediately at ilabrequests@sled.sc.gov.

Please share this information with all iLAB users in your agency.

Thank you for your cooperation.



An Accredited Law Enforcement Agency

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