

SOUTH CAROLINA LAW ENFORCEMENT DIVISION

NIKKI R. HALEY
Governor



MARK A. KEEL
Chief

MDT ADDENDUM

CRIMINAL JUSTICE INFORMATION SYSTEM USER AGREEMENT

Between THE SOUTH CAROLINA LAW ENFORCEMENT DIVISION
and

This Addendum to the CJIS User Agreement is made to establish a framework of additional requirements associated with the use of wireless communication devices operated into the SLED CJIS network.

For the purposes of this agreement, the term “mobile data terminal” (MDT) shall refer to any wireless communication device including but not limited to mobile data terminals, laptop computers, and interactive two-way paging devices.

1. Purpose of Addendum: The User Agency, already having executed a User Agreement with SLED, now desires to utilize a number of MDTs connected to the SLED CJIS network. These devices are the responsibility of the User Agency and will be operated by User Agency personnel. The use of such devices has operational and security requirements different from those of ordinary fixed terminals, and requires that such issues be clearly set forth and mutually agreed upon by both parties.

2. Duties and responsibilities of SLED CJIS: SLED CJIS agrees to provide all necessary technical specifications and operational requirements to the User Agency in order to effect and maintain the control terminal segment of a wireless interface. SLED further agrees to develop the certification curriculum for User Agency personnel operating wireless devices. SLED CJIS, as resources may permit, agrees to investigate and assist in resolving any technical problems which may arise as a result of such



An Accredited Law Enforcement Agency

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interface, within the scope of the Division's responsibilities.

3. Duties and Responsibilities of User Agency: The User Agency accepts all costs associated with the installation and operation of the devices. User Agency agrees to ensure that the devices are operated only by authorized criminal justice personnel, and that the devices are as physically secure as possible, and that all security measures set forth in paragraph 4 are adhered to. The User Agency further agrees that all personnel using or accessing MDTs will satisfactorily complete a SLED CJIS approved training and certification course covering all operational aspects of the wireless devices as it relates to access and to the use of information from SLED CJIS, the Federal Bureau of Investigation National Crime Information Center (NCIC), and the International Justice and Public Safety Network (Nlets). The User Agency agrees to provide SLED with copies of training and certification documentation for all personnel using or accessing MDTs. It is expressly understood that the User Agency assumes all responsibility for scheduling such training for any uncertified personnel. The User Agency agrees to apply all policies and procedures set forth in User Agreement to the operation of the MDTs, the only exceptions being those set forth in this Addendum.

4. Security: User Agency agrees to incorporate the following security measures into agency policy, and will initiate additional security policies and procedures as deemed necessary and appropriate.

- a. Individual IDs will be assigned to each MDT as a security code for access to the SLED CJIS network.
- b. Typical MDTs in police vehicles will be capable of transmitting and receiving criminal justice information (CJI) once the current FBI CJIS Security Policy requirements have been met.
- c. All information transmitted from the agency to the MDT and back will be encrypted.
- d. Users must log on with an approved password.
- e. The support personnel who install and service the MDTs will be required to complete the SLED CJIS background investigation.
- f. Users assigned other wireless communication devices will be instructed in security policies and procedures.

It is expressly understood that no CJI maintained in restricted files available from SLED CJIS, NCIC, or Nlets shall be transmitted through any non-encrypted MDT device.

5. Effective Date: This Addendum will become effective on this ____ day of _____, _____, and will become a part of the User Agreement executed between SLED CJIS and the _____.

IN WITNESS WHEREOF, the parties hereto have caused this Addendum to be executed by the proper officers and officials.

SOUTH CAROLINA LAW ENFORCEMENT DIVISION

Mark A. Keel
CHIEF

By: _____
CSO

DATE: _____

User Agency:

By: _____

Title: _____

Date: _____

Email: _____